



EMPLOYMENT APPLICATION

APPLICANT INFORMATION

Full Name:		Date:
SS #:	DL #	
Address:		
City:	State:	Zip Code:
Home:	Cell:	
E-mail Address:		
Position Applied For:		Desired Salary: \$
Days Available		Specific Times Available
Monday	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Tuesday	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Wednesday	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Thursday	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Friday	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Saturday	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Sunday	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Date Available To Start:		
Are you a citizen of the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If no, are you authorized to work in the U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Have you ever been convicted of a felony? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If yes, please explain:		

EDUCATION

High School:		
Address:		
City:	State:	Zip Code:
From:	To:	Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO
Degree:		
College:		
Address:		
City:	State:	Zip Code:
From:	To:	Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO
Degree:		
Other:		
Address:		

City:	State:	Zip Code:
From:	To:	Did you graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO Degree:

REFERNCES (1 professional, 2 personal)

Name:	Relationship:	
Address:		
City:	State:	Zip Code:
Home:	Cell:	
Name:	Relationship:	
Address:		
City:	State:	Zip Code:
Home:	Cell:	
Name:	Relationship:	
Address:		
City:	State:	Zip Code:
Home:	Cell:	

PREVIOUS EMPLOYMENT

Company:		
Address:		
City:	State:	Zip Code:
Phone:	Supervisor:	
Job Title:	Start Salary:	End Salary:
Responsibilities:		
From:	To:	Reason for Leaving:
May we contact your previous supervisor for reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Company:		
Address:		
City:	State:	Zip Code:
Phone:	Supervisor:	
Job Title:	Start Salary:	End Salary:
Responsibilities:		
From:	To:	Reason for Leaving:
May we contact your previous supervisor for reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Company:		
Address:		
City:	State:	Zip Code:
Phone:	Supervisor:	
Job Title:	Start Salary:	End Salary:
Responsibilities:		
From:	To:	Reason for Leaving:
May we contact your previous supervisor for reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		

Essential Job Functions for Pooches Paradise

Have you ever been injured on the job? (yes)____(No)_____

If so did you file a claim? (yes)_____(No)_____

Do you have the ability to handle the following physical tasks?

Lifting Daily:

- Lift heavy industrial mop buckets full of water (~30+ lbs)
- Lift dog crates and move them out for cleaning (~30+lbs)
- Lift regular 5 gal buckets (~7-10lbs)
- Lift 50 lb dog food bags
- Lift up to 50+ lb dogs into bathtub or onto a grooming table
- Lift heavy laundry bins and baskets (20-30 lbs)
- Carrying blankets and supplies to boarding areas

Bending/Kneeling:

- Must be able to kneel and crawl into the dog crates and clean the insides (including tops)
- Vacuum between crates and in crevices and corners (often on knees)
- Clean the walls – top to bottom in the boarding kennels
- Wash walls (to the floor) stretching and bending to reach all surfaces
- Wash baseboards (always bending – often down on knees)

Other general physical tasks:

- Able to control dogs when they are jumping on each other (you will need to physically pull them apart or off each other)
- Guide rowdy and strong dogs to and from their daycare area when they arrive and leave and at naptime.
- Vacuum and mop entire daycare rooms, lobby etc.
- Climb ladders to clean windows
- Wash, dry, and fold several loads of laundry each day
- Brush and bath dogs (often very large and furry breeds)
- Power wash poop yard
- Scoop poop and throw buckets of water on soiled areas all day long
- Gather up trash from trash cans and poop from poop buckets and all other debris and place in dumpster
- Unloading heavy cleaning supplies and placing them in storage areas

The majority of these tasks have to be performed while monitoring the daycare and boarding dogs while they are playing. Are you able to multi-task and maintain awareness at all times? (yes)____(no)_____

DISCLAIMER AND SIGNATURE

I CERTIFY THAT MY ANSWERS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

IF THIS APPLICATION LEADS TO EMPLOYMENT, I UNDERSTAND THAT FALSE OR MISLEADING INFORMATION IN MY APPLICATION OR INTERVIEW MAY RESULT IN MY RELEASE.

Signature: _____ Date: _____

Pooches Paradise LLC

7200 Wyandotte, Kansas City, MO 64114

Pooches Pack Member Level 1

Pooches Paradise Doggie Daycare and Resort in Waldo (Kansas City) is seeking a full-time (30-40 hours) Pack Member Level 1 to join the Pooches Pack. The Pack member's essential duties include the following, however other duties may be assigned.

Assist and ensure the safety and health of Pooches Paradise guests.

1. Follow instructions of the Shift Supervisor, Front Desk Concierge Supervisor and Pooches Resort Manager.
2. Maintain the cleanliness of the kennel by cleaning and disinfecting walls, floors, and other surfaces. The kennel includes guest play areas, Cabana Room boarding, Oceanview boarding, Storage areas, Greyhound boarding, kitchen, common areas, to include cleaning and disinfecting runs and daycare areas.
3. Maintain a safe work environment using proper safety procedures for guests and employees.
4. Maintain equipment and tools in good repair and store in designated places.
5. Complete assigned chores from weekly, bi-weekly and monthly lists (as applicable).
6. Complete baths scheduled on the Grooming Report according to company policy and practices.
7. Load and unload laundry according to company policy and practices.
8. Review notations on Run cards.
9. Record important guest information on the Run cards and verbally to Shift Supervisor, as needed.
10. Preparation of guest's specific food using the Pooches Paradise Diet Report.
11. Assist in the feeding, exercise and general care of the Pooches Paradise guests.
12. If required, administer medications under the direction and supervision of the Shift Supervisor, or Resort Manager.
13. Report any guest behavioral, health, fecal, or eating issues to a Shift Supervisor, Front Desk Concierge.

14. Understand, notate, report and comply with "Special Needs" for guests or clients for check-ins, overnight guests and check-outs.
15. Bring guests to or from daycare, boarding areas, grooming room or lobby, in a timely manner.
16. Be able to safely handle dog sizes ranging from 2lbs to 175lbs on leash, and walk a total trip distance (multiple round trips) of approximately 4.0 miles per day from the front lobby to the back at a quick pace. Good for exercise.
17. Monitor groups of dogs and greyhounds under the direction of the Shift Supervisor, Resort Manager, or other Manager. Report unruly guests to Shift Supervisor
18. Be friendly and greet potential clients while they are on a facility tour.
19. Report inventory needs on "wish" list board.
20. Participate in training and direction of other Pack Member Level 1s, which entails a general review of Run sheets, food preparation according to the Diet Report, run set up procedures and other procedures for care and safety.

Supervisory Responsibilities

This job has no supervisory responsibilities. However, Level 2 Pack Members may be asked to review the work of or assist in training of Level 1 Pack Members, which would give a Level 2 Pack Member task specific supervision responsibilities over a level 1 Pack Member for a limited time span.

Shift Info:

As a Pack member Level 1, you will learn the cleaning requirements of Pooches Paradise and dog behavior in a team environment. The Pack member would be needed for 3-6 variable shifts per week, Monday -- Friday 6:30am to 12:30pm or 12:30pm to 7:15pm. Some weekend work is required. Weekend shifts are Saturday and Sunday from 7:00 am - 11:00 am and 2:00pm - 5:45 pm. Additionally, Pack Members are occasionally scheduled for "On-Call" positions which requires them to be available to work if needed.

- Any kennel experience and experience working with pets is an appreciated, however not required.
- Provide references when called in for an interview